



INFORMATION PACKET

DANCELINE USA RESERVES THE RIGHT TO BE THE ARBITRATOR AND
INTERPRETER OF ALL RULES COVERED IN THIS DOCUMENT.



WHAT'S INSIDE

Click the link to go directly to specific information.

FINANCIAL

GENERAL RULES

FACILITY RULES

DAY OF CONTEST

REGISTRATION

FINANCIAL

UNDERSTANDING & AGREEMENT

Fees & Deadlines

All contest fees are non-refundable but can be transferred to another Danceline USA event. Entry fees, Registration and Media Submissions should be received no later than 3 weeks prior to competition date.

Entry fee payments received after competition deadline will be charged a \$200 late fee. If payment has not been received on contest day performers may not be eligible for awards. Substitutions for performers can be made at no additional charge. Please notify our office if substitutions are necessary.

Payment Method Options

Upon completing registration, an invoice will automatically be generated in the portal dashboard. Should you need fees invoiced differently, please contact Megan at dancelineusa@gmail.com.

DEBIT/CREDIT CARDS

Registrants are able to make direct payments through the portal with a debit or credit card. You can also request to submit digital payment directly through an account invoice from our office. Contact our office for details.

INSTITUTION CHECKS

We only accept payments in the form of a check prior to the competition date. To submit payment, please mail to the following: Danceline USA, PO Box 2567, Fredericksburg, TX 78624.

Make checks payable to: Danceline

Event Cancellation

In the event of a natural disaster, terrorist attack, health epidemic, or involuntary cancellation of contest date or location no refunds will be made. Danceline will make every effort to reschedule or relocate the event. \$550 deposits will be transferred to a future event.

Bus Drivers, Administrators & Assistant Directors

All additional School OR Studio faculty will be given FREE Admission into our contests. We ask that you include how many you need in the notes section of your registration.

For Nationals: Directors will receive up to 2 FREE admission tickets per team and 1 FREE admission ticket for their bus driver if request is submitted by March 1st. **Please put these requests in the notes of your registration.** Assistant Directors should be listed in your account information In order to obtain All ACCESS Name Badge & Director Packet at check-in. **After March 1st NO FREE TICKETS will be given.**

Music

All performance music can be uploaded directly Into your registration through your log in portal at least 2 weeks prior to contest date. It is not the responsibility of Danceline or our sound tech to edit music on site or during a performance. All music should be edited before the day of the contest. Please bring a back up of all music be brought on the day of contest in the event that there are technical difficulties.

Additionally, it is the responsibility of the director to handle all music rights and restrictions. It is assumed that all music has been legally purchased and meets music industry guidelines. Danceline USA considers all music used at our contest locations as used for educational purposes only.

GENERAL RULES & WHAT TO EXPECT

Friday Competitions

If the competition exceeds time allotment for Saturday, we may begin some solos, ensembles and/or officer competition on the Friday evening preceding the competition date. Please indicate on your registration if performers will be available for Friday evening competitions. Friday start times are generally 7pm.

Time Limits

We encourage all props to be handled by the performing dancers when entering and exiting the floor. Curtains will not be provided; please plan to bring your own curtains or share with another team should this be necessary in performance. Be sure that set up and tear down is well rehearsed and stays within the allotted time limit.

Time Limits:

- Production: 10 minutes for set up, performance and breakdown
- All other categories have 4 minutes for set up, performance and breakdown. Performance time should not exceed 3 minutes. If there is an exception to this it must be approved before contest with the Danceline Office and may result in additional entry fees.
- Penalties may be assessed for a time overage
- Solos: Performance time should not exceed 2 1/2 minutes. If there is an exception to this it must be approved before contest with the Danceline Office and may result in additional entry fees.

Sportsmanship

Consideration of all participants is expected at all times. Failure to do so will result in immediate disqualification-no exceptions. We expect professionalism from our performers as well as spectators.

Accident Waivers

Directors and Independent Soloists will be required to submit our Accident Waiver prior to competing. Failure to do so will prevent performer from participating. This form can be found on our website at www.dancelineusa.com

Coaching

Please note that this is a professional competition and performers are expected to be prepared and well rehearsed. There should not be coaching from the directors, choreographers or audience members during the performance time. Adjudicators may deduct points for coaching during a performance.

Covid-19 Requirements & Adjustments

Additional requirements and adjustments due to COVID-19 regulations may be added regarding spectators and other general information. Please see our website for the most updated information.

FACILITY RULES & CUSTOMER AGREEMENT

Dressing Room - Facility Fee

A \$125 dressing room/facility fee will be charged to each participating school or studio and billed through Danceline. This fee is remitted directly to the host school to help cover facility use, cleaning services, and any costs related to potential damages incurred during the event.

Food & Drinks

Host schools at each contest will provide various menus to offer the public for all meals of the day. Please note this is a fundraiser for this team and they appreciate your support. No outside food or drinks will be allowed. Please do not bring in ice chests. We appreciate your consideration.

Team Orders

All hosts will provide directors the option to pre-order team lunches and potentially dinner. Please see contest profile sheet for information on who to contact and how to order. The host team provides this service so please direct questions to the host director or representative.

Prop & Shoe Regulations

Fire, swords, knives, fog machines and other dangerous props are prohibited. No simulated weapons of any kind are permitted. No liquid, gel, glitter or other similar substance that would affect dancing surface is allowed. All props and shoes must be detailed with rubber or safe material that will not damage performance area floor. The school, studio, or performer will be held responsible for any damages that may occur. Tap shoes are not allowed directly on gym floor. If you perform a tap routine, please bring appropriate tap boards or other protective surface.

Danceline USA does NOT provide backdrops or curtains for our competitions except at Nationals. Teams are welcome to provide their own with the understanding that the set up and take down must happen during the entrance and exit for each team and take no longer than 1 minute. Danceline USA does not help set up backdrops and is not responsible for the damage that they may cause.

Performance Area

Most Performances will be on a regulation size basketball court (96' x 50'). Please note that solos and ensembles may be on a stage at some locations. Stage performances will be noted on the schedule.

Dressing Rooms

The host school will assign dressing rooms for the day of competition. All teams are expected to be respectful of the host facility at all times. Upon leaving, all dressing rooms should be emptied of personal items and clean. Any damage to the facility may create a charge incurred by the school.

SPECTATOR ADMISSION

Spectators are encouraged to purchase their admission tickets to the competition online prior to attending. Tickets can be purchased the day of but with CASH ONLY.

Tickets will go on sale in January and may be limited should pandemic restrictions require it.

\$15 PER PERSON

Admission is free for children under 5 years of age, senior citizens and all members of military or first responders with ID.

(DOES NOT APPLY TO NATIONALS)



THE DAY OF CONTEST

WHAT TO EXPECT WHEN YOU GET THERE

Performer Check-In

Competition check-in time is based on the schedule of the day and may vary. Please check the schedule for specific times.

Check-In Process

We ask that all directors plan to check-in their team(s) without the full team present. This will allow for focused time on reviewing any last minute changes or updates. Once checked-in, a host representative will greet the team and show you to your dressing room. Should you be arriving after the designated check-in time, directors and performers should plan to check-in at the sound table in the main gym area.

Spacing On The Main Floor

Once a team is checked in, they are welcome to get in line to space on the main floor. Teams are permitted 5 minutes. A Danceline representative will allow teams onto the floor in the order that they cue. We do not guarantee that you will have time to space and it will be dependent on the start time of the competition.

Extensive Set Up Needs

Any performance that requires extensive set up due to a prop or backdrops must be communicated with the Danceline USA office a week prior to competition date.

It is highly encouraged that you plan to take no longer than 2 minutes for set up and 2 minutes for tear down if this is needed. There may be deductions for exceeding the time limit of the performance slot. Danceline staff and host representatives does not assist in this process and takes no responsibility for the damages they may cause.

Score Sheets & Awards

To view scores, director must log into their contest dashboard to retrieve both scores and video adjudication. In the event of a technical difficulty, a paper score sheet may be used and that will be provided at the conclusion of the contest day in the directors packet.

At the close of the award ceremony, we ask that all directors report to the awards table to pick up all individual medals for those who qualified to receive them.

Score Sheet Structure

Each performance is adjudicated based on the age and skill division registered. Here is the point system structure:

- Appearance = 10 points
- Performance Quality = 20 points
- Choreography & Content = 20 points
- Execution = 20 points
- Technique = 20 points
- Overall Impression = 10 points

Performances will receive a Division rating based on their score in the following scale:

Division I = 90-100 points

Division II = 80-89 points

Division III = 70-79 points



TECHNIQUE CHALLENGE

Danceline offers a technique challenge at the end of the contest day. We offer four categories for dancers to participate in, which are kicks, leaps, turns, and toe touches. Each event is \$10 to enter. Dancers can sign up through their directors registration portal ahead of time, or at the Danceline Butterfly Boutique table set up at each contest location.

We will award the top performers in each category at the awards ceremony.

Danceline Technique Challenge is held after solo finalists while the judges are finalizing awards. This process will take no longer than 20-30 minutes.



PRAISE PHRASE

Danceline welcomes an encouraging and supportive competition environment. We offer spectators and performers to purchase a \$5 Praise Phrase from our Danceline Butterfly Boutique table set up at each contest location.

Praise Phrases are read by the announcer at the beginning or end of a performance to encourage and show support to the dancers!

REGISTRATION

REGISTERING YOUR TEAM WITH ACCURACY

Classifications - Does Not Apply To Nationals

Specific awards for various classifications will be based on number of entries per class, institution, age and team size. There must be at least three in various classifications to deem specific class awards. Classifications will be divided or combined according to number of participants in each classification, division and category per contest.

Class I: The majority of dancers have 0-3 years of training and perform at a beginner to intermediate skill level.

Class II: The majority of dancers have 3+ years of training and perform at an intermediate to advanced skill level.

Team Size Division

Division changes will be accommodated if written notice is submitted to Danceline office at least one week prior to competition. 70% of the team should be in each routine to maintain the integrity of team size.

Small Team = 2-19 dancers
Large Team = 35-49 dancers

Medium Team = 20-34 dancers
Mega Team = 50+ dancers

Institution

Awards for team and officers are divided by these institution type.

Studio: Teams that are associated with a privately run dance or performance studio.

School: Teams that are associated with public or private schools.

Community: Teams that are associated with a community run organization.



Age/Grade Division

Age/Grade division is based on the **average grade** of team competing. We follow standard math rules so the average should be rounded up.

Mascots: Pre- K & K

Young Juniors: 1st - 3rd Grade

Juniors: 4th - 6th Grade

Junior High: 7th - 8th Grade

Pep Squad: 9th-12th Grade

***NEW* Dance Company:** 9th-12th Grade

Varsity/High School: 9th - 12th Grade

ELIGIBILITY OF AWARDS

Most awards are determined based on score with performers competing against their own age/grade division. Accuracy of registration is vital for eligibility of awards. Review our awards sheet for further details.

For soloists, 9th-12th graders will be considered Varsity/High School regardless of the division their team is registered in for both regional and state contests.

Adjudication

Professional judges will evaluate each performance in the areas of technique, showmanship, choreography, execution, appearance and overall effect. Points may be deducted in the areas of appearance, choreography and/or overall impression categories should costuming, movements, or music be deemed inappropriate for all audience levels. Should a dancer verbally expel inappropriate language while performing, a lower rating will automatically be assigned. This will be determined at the discretion of the judging panel. All judges decisions are final. Digital scoresheets will be available 24-48 hours after contest and for paper scoresheets, they are available in the director packet at conclusion of contest.

Schedules

A tentative schedule of competition will become available about two weeks prior to the competition. Directors are responsible for checking this schedule for all updates and changes that will occur throughout the week. Danceline strives to provide the best competition schedule for all participants and therefore **will not allow changes to the schedule after 5pm on the Monday prior to the contest date.** The only changes allowed after the deadline will be cancellations. All schedule inquiries can be made to our office at dancelineusa@gmail.com.

If you have special scheduling needs and need to have a late arrival time for your team, we are happy to accommodate you. Please let us know at least two weeks in advance.

Additionally, please note that there will be no hard copies given to spectators on the day of contest but will be posted around the location for viewing. Directors will be given a copy upon arrival.

NEED HELP? HAVE QUESTIONS?

Our office team is happy to assist you with any questions or special needs that you may have. If you have questions or are not certain how to register, please contact us at info@dancelineusa.com to get quick, personal and effective help.

We desire to provide a great experience for you and your team. Please do not hesitate to reach out to us if you need clarification or assistance in any way. We enjoy helping you and making sure you are confident going into our event.

WWW.DANCELINEUSA.COM